



Regional Plan Review

Minimum Plan Submittal Requirements

2003 International Residential Code
1994 UPC w/State amendments

THE SUBMITTAL MUST BE ORIGINAL DOCUMENTS ONLY AND WILL NOT BE ACCEPTED, IF ANY OF THE REQUIRED FORMS, PLANS OR INFORMATION IS MISSING

FIRST SUBMITTAL REQUIREMENTS

- ☐ A **completed** Plan Review Application that includes completion of the Truss Waiver portion of the application
 - ☐ Soils Report Review Verification, if applicable
 - ☐ One (1) complete set of detailed plans which must be 24" x 36" minimum and maximum of 30" x 42" and drawn to scale 1/4" = 1' or 3/16" = 1'
- ALL CITY SPECIFIC ITEMS LISTED IN RPR COMMENT LETTER MUST BE INCLUDED AS NOTES ON ALL RPR PLANS.**
- ☐ One (1) set of Calculations sealed by a State of Arizona Registrant
 - ☐ One (1) set of manufacturer's specifications that may pertain
 - ☐ Submit check for payment of plan review fee (if applicable)

CITY-SPECIFIC ITEMS NOT INCLUDED IN PLAN REVIEW PROCESS ARE:

1. Planning/Zoning Design Review
2. Soils Report Review Verification (unless supplied)
3. Water meter and building water supply-line sizing
4. Sound Attenuation Standards
5. Generic design for wind exposure "B". Site-specific design may require type "C".
6. Fire Sprinkler Requirements
7. 8-1/2 x 11 Reduced Floor Plan may be required

SECOND SUBMITTAL REQUIREMENTS

- ☐ Original Regional Plan Review Comments with corrected sheet numbers noted.
- ☐ Complete set of previously reviewed plans, calculations and specifications
- ☐ One (1) NEW complete set of plans with calculations and manufacturer's specifications

HOST CITY WILL NOTIFY APPLICANT UPON APPROVAL OF PLANS TO PROVIDE ADDITIONAL SETS FOR PERFORATING/STAMPING

